# orana



# Case Studies



#### Tom lives more independently

Orana believes that life skills are essential towards gaining independence. This is why the residents in the Orana's Loxton Accommodation Service are encouraged to be as independent as possible.

One way this is done is by having the residents help choose and prepare all of their meals. The photo shows Tom chopping potatoes for dinner. Tom lives at the Loxton Accommodation Service.

#### Jane's making it on her own

Jane has worked at Orana since 2007 doing assembly and packaging for customers such as Clipsal and RAA. "I look forward to waking up in the morning and seeing all the people," says Jane.

"It's made me really happy." Jane, who was teased in her school days, says Orana has made her feel like she "fits in" and has taught her more than just about work.

# ORANA INCORPORATED 2009 ANNUAL REPORT

# orana

# Our mission

To be a caring, capable and viable organisation, providing a range of services to meet the needs of people with disability in our community.

# Our vision

To be acclaimed for excellence in services to people with a disability.

# Patron's Message



"It is a great pleasure and honour to be patron of Orana Incorporated."

This is now my second year as patron and now more than ever I recognise the need to strengthen community support for services to people with disabilities.

The work of Orana is vitally important, and plays such a positive role in people's lives, both in metropolitan and regional South Australia.

We have come so far in the last 50 years in empowering and assisting people with special needs and special abilities.

There is still so much more that can be done and needs to be done.

I would urge any interested organisations, individuals, and potential customers to find out first hand the many things that Orana has to offer and become involved in any way that provides mutual gain.

I wish to express my appreciation to the Orana Board for its outstanding commitment to steering Orana forward. To staff, members, employees, residents and supporters, I wish you a fabulous year ahead, and look forward to news of more milestones achieved.

Rear Admiral Kevin Scarce AC CSC RANR Governor of South Australia



Andrew Dow



Kate Strohm



John Messent



Nicholas Mihalaras



Bill Filmer



Chris Herbig



Margaret Peter



Rodger Vonow



Hilary Winchester

#### **Board of directors**

Andrew Dow FCPA, FAICD President & Board Chairman Member Elected

Kate Strohm
BAppSc, GradDipHealthCouns,
GradDipHealthEd
Vice-President
Member Elected

John Messent BEc, CFTP Treasurer

Board Appointment
Nicholas Mihalaras

BA (Psych & Soc), DipEd, Reg Psych Secretary Chief Executive Officer

Stewart William (Bill) Filmer AM BSc, BEng, MSc, MBA, FRAeS, FIEAust, GAICD Member Elected

Chris Herbig Member Elected

Margaret Peter Member Elected

Rodger Vonow Board Appointment

Hilary Winchester MA, DPhil (oxon), FAICD Board Appointment

#### Past presidents

| 1950 – 58   | D J Wilson         |
|-------------|--------------------|
| 1959 – 60   | W Mansfield        |
| 1961 – 61   | D H Banfield       |
| 1962 – 64   | C H Watt, OAM, DFI |
| 1965 – 71   | J H Hayes, OBE     |
| 1972 – 76   | H Nimmo            |
| 1977 – 80   | C Haddad           |
| 1980 – 80   | A C Cumming        |
| 1980 – 81   | C Hart             |
| 1981 – 83   | R Miles            |
| 1984 – 84   | S F Proctor        |
| 1985 – 88   | D R Shetliffe      |
| 1989 – 2001 | L F Stanley, OAM   |
| 2001 – 03   | J A C Krix         |
| 2004 – 06   | K Whalley          |
|             |                    |

#### **Auxiliary presidents**

Berri Auxiliary Margaret Potts

Mount Gambier Auxiliary Raelene Kuhl

Murray Bridge Auxiliary Chris Herbig

Orana Auxiliary Margaret Peter

Port Pirie Auxiliary Bob Evans

Ridleyton Auxilliary
Don Baverstock

#### Life members

D H Banfield J Barnett, OAM B Burgess M W Burgess R Cole A P G Fenton L A Fenton C Haddad J H Hayes, OBE J A C Krix J F Lennell W Mansfield E N Pfeiffer L F Stanley, OAM J W Tayler C H Watt, OAM, DFM

D J Wilson

# President's Report



"It has been a challenging year, and yet Orana has fared reasonably well in spite of the Global Financial Crisis (GFC)." Whilst we are favoured with the support of Federal and State Government funding for various areas of the organisation, Orana must also compliment that support with commercially viable operations that can be sustained within a highly competitive economy. Virtually no business sector has been immune to the negative impact of the GFC and so it is with some pride that we can reflect back upon the trading results of the 2008/2009 year and see what has been accomplished.

Whilst our primary objective has, and always will be the effective provision of services to people with disabilities, their carers and families, we need to be conscious of that above mentioned requirement to be commercially viable. It's for that reason that during this past year we have had an extensive look into how we could better prepare for Orana's future, and as a result our organisational structure has undergone a change that will assist us to that end in the coming years. This was also the catalyst for the recently proposed changes to the Orana Constitution so that the organisation can better provide for the future requirements in the area of corporate governance.

This year I was very pleased to welcome International Cricket Umpire Daryl Harper as Orana's first Ambassador and we look forward to increasing our association with the sporting world. To have someone such as Daryl give his time and support to our organisation is quite humbling, and we hope that his involvement will further assist us in

meeting our organisational objectives for the benefit of our employees and supporters.

In November 2008 we were pleased to welcome a new Board member, Professor Hilary Winchester, Pro-Vice Chancellor of Strategy and Planning at the University of South Australia. We were fortunate to have Professor Winchester join us as she brings with her high level skills in areas such as strategic planning, change management and gender equity. Professor Winchester has vast experience in a variety of fields, particularly in social issues, and she was the driving force behind the recent Northern Summit program for suburbs north of Adelaide.

As reported in the July Oranability newsletter, it was with regret that I announced the retirement of John Messent from the Orana Board. Once again, John's contribution was greatly valued during the past four years in his role of Board Director, Treasurer and Chairperson of the Orana Finance and Audit Sub-Committee. We again express our gratitude to John and wish he and his family the best for the future.

I would also like to take this opportunity to extend our heartfelt thanks to all the businesses, organisations and individuals that have assisted Orana during the past year in so many ways. Our quality of customer service, responsiveness and strong customer relationships have meant that we have continued to do business with our loyal customers and this has enabled Orana to provide ongoing valuable employment opportunities for our employees.

We also continue to look for new and diversified business options that will provide further employment opportunities.

I would like to sincerely thank my fellow Orana Board Members, staff, employees, residents and families for their continued dedication and commitment to our organisation's ongoing success. Similarly, I'd also like to thank our wonderful corporate customers for their continued support and look forward to Orana adding even greater value to their businesses into the future.

On a final note, it's with a great deal of regret that I must announce my own retirement from the Orana Board, effective from the AGM. It's been a privilege to have served on the Board of Orana over the past six years, including the last three years as President. I'm extremely proud of what Orana has achieved and I believe I leave the organisation in an even better position, with a great future lying ahead.

It's been an honour to have made a contribution to such a worthwhile organisation, however the time has come for someone else to step up and guide Orana through the next stage of its development. I'd like to sincerely thank all Board Members, past and present, and all staff and employees for their support and assistance throughout my involvement with the organisation, and wish Orana every success in the future.

**Andrew Dow** FCPA FAICD President

# Chief Executive Officer's Report



"The pace of change during the past 12 months at Orana has remained high as staff members have been engaged in a consultation process that has seen the organisation's structure rearranged." The changes introduced have seen a significant shift in Orana's approach to managing operational issues. There has been a move from a centralised executive management business to a decentralised consultative model, which allows for contribution into policy and future direction from the local community, staff, employees and clients.

During the consolidation phase of the previous year it became evident that we would need to incorporate the individuality of all our 10 regional services and our 6 metropolitan services in the future development of Orana. All facilities provide unique services to their respective communities, and it was essential that this was not lost.

The 'Orana Team' has been divided into three distinctive and focused groups. After some initial apprehension regarding the new roles and functions of some of the management team, early signs are positive and indicators show that the new approach is being embraced by all.

Success for community based, non profit organisations like Orana is only possible as a result of participation by various groups and individuals. Many are paid, but countless donate their valuable time and services for the sole purpose of improving the quality of life for hundreds of South Australians with disabilities.

I wish to thank and congratulate all our staff, not only for their passion and commitment during the year, but also for their endeavours in maintaining their workloads while at the same time moving through a period of uncertainty and change. This level of dedication ensured that our employees and clients did not experience unnecessary uncertainty.

I would also like to extend my appreciation to the volunteers, the active auxiliary groups, sponsors and Honorary Board of Directors throughout the state for their contributions during the year.

This year, for the first time, Orana recruited an Ambassador in Daryl Harper. Daryl is the first of several ambassadors that Orana is recruiting for the purpose of increasing the organisation's profile in the community.

I would also like to thank our longterm customers that have supported Orana for more than 10 years with invaluable work for our employees.

These include: Clipsal (Schneider Electric), Mitsubishi, Pernod Ricard, Detmold Packaging, RAA, Elders Ltd, Nyrstar, Port Augusta Council and Agri-exchange. Finally, I would also like to acknowledge our funding agencies - the Department of Families, Housing, Community Services and Indigenous Affairs and Department for Families and Communities. Not only have they provided Orana with financial assistance, but they have also been supportive with their leadership and guidance to ensure that our organisation delivers continuous improvement in the services provided to the hundreds of South Australians with disabilities that attend our services throughout the state.

A highlight for the year in our Employment Service was our ability to increase our sub-contract and packing business by six per cent. Unfortunately, the manufacturing sales were impacted by a decline of twenty-two per cent, attributable, to some degree, to the Global Financial Crisis (GFC). This downward trend is consistent with the declining pattern of the Australian manufacturing industry since the 1970s, which sees the cost of local raw materials and hourly labour wages being more expensive than the imported finished product (including international freight costs).

Another notable milestone this past financial year included the relocation of the Wingfield Employment Service to another site at Wingfield. This new site has provided Orana with the opportunity to improve on employee and staff work conditions, safety and work flow practices.

The major highlight in our Accommodation and Respite Services was the purchase of land and the start of construction of our Centre Based Respite Service in Whyalla. I envisage that this centre will provide significant respite assistance to families living on the Eyre Peninsula and in the mid north.

For an organisation to provide an effective community-based service in addition to undertaking daily operational and business issues, it is important that human services and social responsibility is not neglected. To this end, in 2008/09 Orana has initiated plans that are aimed at enhancing practices in Occupational Health Safety and Welfare (OHS&W), Quality Assurance and training for all staff and employees.

Accredited training continues to be important to Orana's service delivery. 28 employees from Port Pirie, Mount Gambier, Netley, Ridleyton, Wingfield and the Wingfield Enclave had the opportunity to participate in accredited training in Certificate II Business and Furniture Making. 20 employees successfully achieved their certificate whilst 8 achieved statements of attainment. Participation in accredited training allowed our employees to visit local TAFEs and encouraged integration.

In excess of 90 people with a disability had the opportunity to undertake work experience across all of Orana's Employment Services through out the year. This provided people with a disability a work experience opportunity within a supportive environment. For many this was their first work experience outside of the school environment.

In 2008/09 Orana continued to support Special Olympics South Australia (SOSA) as a silver sponsor. I was also elected to Chair the State Committee for South Australia and represent the state at the National Council. This new relationship is timely as Adelaide will host the Special Olympics, National Games in April 2010. This will provide Orana with the opportunity to promote itself over the period of the games. Furthermore. Orana has six athletes that have been selected to compete in the games. In addition to the sponsorship contribution, Orana has committed to sponsoring the total costs all of its athletes that will be competing in the National Games.

#### The year ahead

In the year ahead there will be considerable energy and resources committed to leadership and team development, particularly in the regional services. This will allow us to maximize the benefits of the initiatives implemented this year. It is envisaged that all our managers will be autonomous within their service and will work cooperatively with their staff and employees to guide their local service provision and contribute to the development of state policy.

Major and exciting events and initiatives for 2009/10 will include:

- The 'Official Opening' of our Whyalla Respite Service early in 2010.
- The final implementation and integration of our Information Technology (IT) systems across the state.
- The establishment of our Assessment Centre.
- The finalisation of our new constitution.
- The development of our 2010-2015 Strategic Plan.
- The preparations for Orana's 60th Anniversary in the latter part of 2010.

In 2009/10 Orana will maintain its focus – 'To be acclaimed for excellence in services to people with a disability'.

Nicholas Mihalaras

Chief Executive Officer

# In 2008/09 Orana continued to support Special Olympics South Australia (SOSA) as a silver sponsor.

# Finance

#### **Special Projects Fund**

This year, bequests were generously provided by the estates of S.E. Ferris \$10,369 and O & S Raymond \$1,717. In addition, \$15,641 interest was earned and the resulting balance as at 30th June 2009 was \$352,009

#### **Trust Accounts**

Orana operates trust accounts for clients who need assistance managing their financial affairs. Disability support pensions and mobility allowances are paid into the client's trust account, along with deposits from families and caregivers. Disbursements from the trust accounts are made for individual expenses including accommodation and transport fees, medical needs, special activities, and personal effects. At 30 June 2009, Orana managed 14 trust accounts totaling \$333,011.

#### Kingsley Krix Benevolent Fund

In 1981, the Kingsley Krix Benevolent Fund was established to provide education and training opportunities for people with a disability in the Riverland.

The fund has been managed by Orana since 1993. This year, the fund has grown through interest receipts and as at 30 June 2008, had a balance of \$40,634.

#### **Australian Executor Trustees**

This year Orana received \$5,000 from Australian Executor Trustees (AET). We acknowledge and thank them for this contribution.



# Financial Summary

#### Income Statement

for the Financial Year Ended 30 June 2009

|  | 2009        | 2008        |
|--|-------------|-------------|
|  | \$          | \$          |
| What we earned   |             |             |
| Sales revenue  | 4,754,306   | 5,023,483   |
| Cost of sales  | (4,883,470) | (4,992,547) |
| Gross profit   | (129,164)   | 30,936      |
| Other revenue  | 1,058,786   | 1,073,252   |
| Subsidies & grants received  | 6,642,110   | 7,394,166   |
|  | 7,571,732   | 8,498,354   |
| What we spent  |             |             |
| Operating expenses   | (7,444,561) | (7,544,261) |
| Surplus for the year *   | 127,171     | 954,093     |
| Increase in asset revaluation reserve arising on revaluation of non-current assets | 182,796     | 376,282     |
| Total changes in equity  | 309,967     | 1,330,375   |

<sup>\*</sup> The Financial Statements for the 2008/09 year record a surplus of \$127,171. This result is made up of the following major components:

| Operating surplus/(deficit)          | 55,333  | 686,800 |
|--------------------------------------|---------|---------|
| Bequests & Legacies                  | 14,721  | 92,622  |
| Interest received                    | 65,727  | 100,005 |
| Profit on sale of non-current assets | (8,610) | 74,666  |
|                                      |         |         |
|                                      | 127,171 | 954,093 |

Copies of the full set of audited statements are available on request rom the Chief Executive Officer.

#### Balance Sheet

as at 30 June 2009

| 45 4.50 74.10 2005                               | 2009       | 2008       |
|--|------------|------------|
|  | \$         | \$         |
| What we own                                      |            |            |
| Current assets                                   |            |            |
| Cash assets                                      | 1,247,620  | 1,725,871  |
| Other current assets                             | 77,072     | 47,885     |
| Receivables                                      | 817,250    | 667,733    |
| Inventories                                      | 418,284    | 532,316    |
| Total current assets                             | 2,560,226  | 2,973,805  |
| Non-current assets                               |            |            |
| Property, plant and equipment                    | 9,001,138  | 8,842,664  |
| Other intangible assets                          | 100,033    | 50,992     |
| Other interigible assets                         | 100,055    | 30,332     |
| Total non-current assets                         | 9,101,171  | 8,893,656  |
| Total assets                                     | 11,661,397 | 11,867,461 |
|  |            |            |
| What we owe                                      |            |            |
| Current liabilities                              |            |            |
| Payables   | 800,869    | 769,391    |
| Interest - bearing liabilities                   | 0          | 86,256     |
| Short-term provisions                            | 991,194    | 743,156    |
| Total current liabilities                        | 1,792,063  | 1,598,803  |
| Non-current liabilities                          |            |            |
| Interest - bearing liabilities                   | 1,153      | 592,004    |
| Long-term provisions                             | 201,422    | 319,862    |
| Total non-current liabilities                    | 202,575    | 911,866    |
| Total liabilities                                | 1,994,638  | 2,510,669  |
| Net assets                                       | 9,666,759  | 9,356,792  |
|  | , , ,      |            |
| What the association has built up over the years |            |            |
| Equity   |            |            |
| Reserves   | 1,504,269  | 1,321,473  |
| Retained earnings                                | 8,162,490  | 8,035,319  |
| Total equity                                     | 9,666,759  | 9,356,792  |
|  |            |            |

# ORANA INCORPORATED 2009 ANNUAL REPORT

# Financial Statement

#### Statement by the Board of Directors

In the opinion of the Board of Directors of Orana Incorporated, the attached Income Statement and Balance Sheet are drawn up so as to present fairly the results of the operations of Orana Inc. for the financial year ended 30 June 2009 and the state of affairs of Orana Inc. as at 30 June 2009. There are, when this statement is made out, reasonable grounds to believe that Orana Inc. will be able to pay its debts as and when they fall due.

Orana Inc. acts as trustees for 14 trust accounts totalling \$333,011 as at 30 June 2009, for residents of Orana's accommodation services, and for the Kingsley Krix Benevolent Fund which has total funds of \$40,634 as at 30 June 2009.

A. Dow President

N. Mihalaras Chief Executive Officer

Signed at Adelaide this 31st day of August 2009

#### Report by the Board of Directors

In accordance with section 35(5) of the Associations Incorporation Act (1985), the Board of Directors of Orana Incorporated hereby states that during the financial year ended 30 June 2009:

- (a) (i) no officer of the association,
  - (ii) no firm of which an officer is a member; and
  - (iii) no body corporate in which an officer has a substantial financial interest,

has received or become entitled to receive a benefit as a result of a contract between the officer, firm or body corporate and the association.

(b) no officer of the association has received directly or indirectly from the association any payment or other benefit of a pecuniary value except as reported under note 17 (Board and Executive Disclosures) to the financial accounts available on request from the Chief Executive Officer.

This report is made in accordance with a resolution of the Board and signed by two members of the Board.

A. Dow President N. Mihalaras Chief Executive Officer

Signed at Adelaide this 31st day of August 2009

# Auditors' Report



BDO Kendalls (SA) 248 Flinders St Adelaide SA 5000 GPO Box 2018 Adelaide SA 5001 Phone 61 8 8223 1066 Fax 61 8 8232 0902 info.adelaide@bdo.com.au www.bdo.com.au

ABN 68 506 530 045

#### INDEPENDENT AUDIT REPORT TO THE MEMBERS OF ORANA INCORPORATED

#### Report on the Financial Summary

We have audited the financial summary of Orana Incorporated, which comprises the balance sheet as at 30 June 2009 and the Income Statement for the year then ended, in order to express an opinion on it to the members. The summary financial report does not contain all the disclosures required by the Australian Accounting Standards.

#### Board's Responsibility for the Summary Financial Report

The board of the association is responsible for the preparation and fair presentation of the summary financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations and the Associations Incorporation Act (SA) 1985). This responsibility includes establishing and maintaining internal control relevant to the preparation of the financial summary; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### Auditor's Responsibility

Our responsibility is to express an opinion on the financial summary based on our audit procedures. We conducted an independent audit of the full financial report of Orana Incorporated for the year ended 30 June 2009. Our audit report on the full financial report was signed on September 16th 2009, and was not subject to any modification. The Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

Our procedures in respect of the financial summary included testing that the information in the financial summary is consistent with the full financial report, and examination on a test basis, of evidence supporting the amounts, discussion and analysis, and other disclosure which were not directly derived from the full financial report. These procedures have been undertaken to form an opinion whether, in all material respects, the financial summary is presented fairly.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

#### Auditor's Opinion

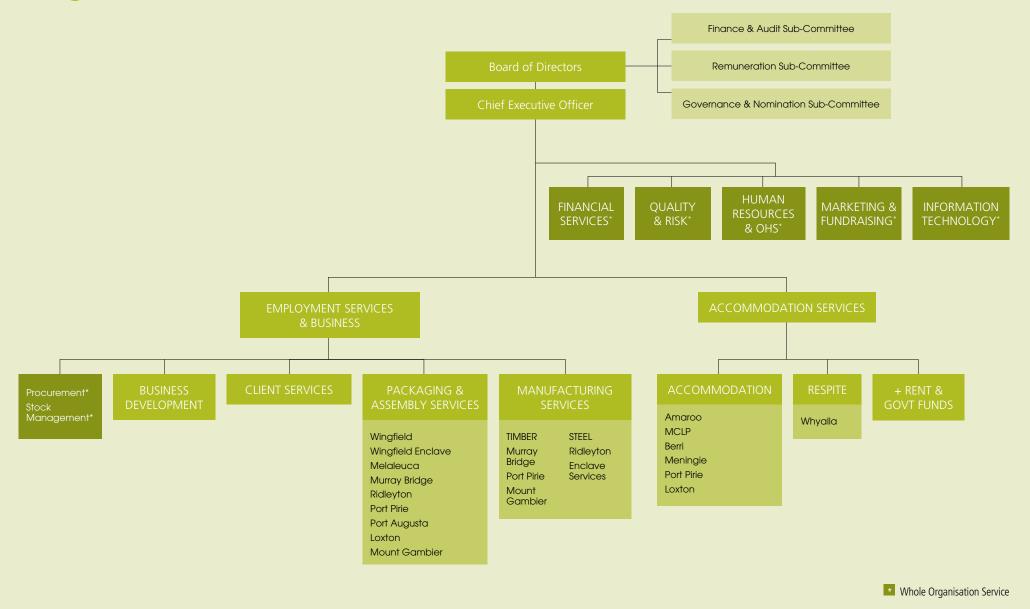
In our opinion, the financial summary presents fairly, in all material respects, the financial position of Orana Incorporated as of 30 June 2009 and of its financial performance for the year then ended in accordance with Australian Accounting Standards (including the Accounting Interpretations and the Associations Incorporation Act (SA) 1985).

BDO Kendalls (SA)
Chartered Accountants

Paul Gosnold Partner

artifici

# Organisational Structure



#### Orana Administration

26 Watson Ave, Netley SA 5037 T (08) 8375 2000 F (08) 8293 5148

#### Orana Business Services

#### Metropolitan

Netley

Ridleyton

Wingfield

Wingfield Enclave

#### Regional

Loxton

Meningie

Mt. Gambier

Murray Bridge

Port Augusta

Port Pirie

#### Orana Accommodation

Services

#### Metropolitan

Amaroo

MCLP (various suburbs)

#### Regional

Berri

Loxton

Meningie

Port Pirie

#### Orana Respite Services

Whyalla

